



## **SUMMER AQUATICS ASSISTANT**

The Trico Centre is looking for a **Summer Aquatics Assistant** to provide frontline support in the form of lifeguarding and delivering quality swim lessons. This position will also ensure a high level of support for the aquatics department, including adherence to the goals of the NLS and LSI programs, organizational policies and ensure optimum safety standards/procedures are met. In addition, the Summer Aquatics Assistant will be required to demonstrate and promote a strong understanding and appreciation for Trico Centre's mission, vision and values.

### **Qualifications:**

- Post-Secondary Education in Recreation Studies, Physical Education, Nursing, Child/Youth Programs or equivalent.
- Must be able to work the full term from June 27, 2022 – August 26, 2022 (9 weeks)
- Must be a minimum of 18 years of age Must be under the age of 30
- Police Security Clearance with Vulnerable Sector Search (mandatory)
- National Lifesaving Certification (NL) & Lifesaving Instructor Certification (LSI)
- Current Standard First Aid and Level C CPR Certification
- Previous experience working with children preferred
- Supervisory experience a definite asset

### **Responsibilities:**

- Assist in planning and implementing a variety of activities for Trico Centre's Summer Aquatics and Day Camp programs during summer public swim times
- Ensure a high level of instruction is provided in all Aquatic Summer programs while meeting the goals of the Lifesaving Swim Program
- Work front-line instructing and guarding approximately 90% of the time throughout the work term
- Act as a liaison between Aquatics and Day Camps while programs are running in the pool

- Ensure all safety precautions and standards are in place and met by summer day camp participants, members and patrons
- Delivers administrative support by assisting with; CLASS registration, reporting printing, filing, scheduling and first aid inventories
- Compiles final evaluations and reports for programs as specified (Summer Day Camps and Aquatics Department) including future recommendations
- Assist in other day-to-day operations for aquatics programs as required
- Provide ongoing public relations and public education to patrons and participants
- Show a positive, professional, energetic and efficient attitude towards work tasks
- Deliver strong customer service skills
- Participates in and understands Trico Centre's Emergency Plan procedures

**Required Skills/Experience:**

- Practical work experience in an aquatic and day camp setting
- Strong administrative and organizational skills
- Strong customer service skills, able to handle customer queries and complaints
- Professional demeanor under pressure
- Ensures policies and required procedures are adhered to
- Strong program planning and leadership skills
- Must be able to work the required schedule

**Work Schedule:**

Full-time hours (40-hour work week) will be required and will necessitate flexible hours within the general Trico Centre scope of operations Monday through Friday in keeping with the needs of the role and department. A weekly work schedule will be developed cooperatively with the Aquatics Director, Aquatics Coordinator and Day Camp Coordinator to effectively accommodate the needs of the position, department and organization. No overtime hours can be worked as per the Grant Agreement.

The position requires someone who can work the full term from June 27, 2022 – August 26, 2022.

**What we offer:**

- A stable and flexible schedule
- Free facility membership and discount on registered programs
- Competitive compensation
- Advancement opportunities and cross-training
- A fun, positive and respectful work environment

**Closing Date:** Open until filled

**Location:** 11150 Bonaventure Drive SE

Thank you for your interest in Trico Centre for Family Wellness Only those individuals selected for an interview will be contacted. We are an equal opportunity employer. No phone calls please.

**Please send resumes to:  
Trico Centre for Family Wellness  
11150 Bonaventure Dr. SE  
Calgary, AB T2J 6R9**

**Attention: Aquatics Director**

**Email: [azaki@tricocentre.ca](mailto:azaki@tricocentre.ca)  
Fax: 403-278-7573**